



# DOLINKA, VANNOORD & COMPANY

A PROFESSIONAL LIMITED LIABILITY PARTNERSHIP

C e r t i f i e d P u b l i c A c c o u n t a n t s

March 23, 2020

Dear Dolinka VanNoord Payroll Client.

Today, Governor Whitmer signed an Executive Order No. 2020-21, temporarily requiring our state's residents to suspend activities that are not necessary to sustain or protect life.

Link to the Order [EO 2020-21 Stay Home, Stay Safe.pdf](#)

As noted on page 2, item 4 (b), processing payroll transactions is defined as "...necessary to conduct minimum basic operations..." and as such, we will continue to assist you in carrying out that task.

In order to do that, we respectfully ask that you do all you can to compile the information you normally give to us expeditiously so that we have extra time to do our part for you. We are working remotely and as such, the time needed is a bit more than normal. You may still send the information via email as you normally have done.

If you have any questions about this or any other payroll related matter, please see our web site for current links to information or email us or call us.

We will do all we can to help you carry out your payroll needs given the new normal for the next three weeks.

Thank you!

James B Mersman, CPA

Partner, DVC Small Business Center